



## **Compliance with Personally Identifiable Information**

**The following information is provided pursuant to the requirements of 74 O.S. §3106.4 (C) and (D):**

### **What personally identifiable data?**

Murray State College was established by the Oklahoma Constitution. In performance of its duties, MSC may collect personally identifiable data, which may include certain information relating to college students. "Personally identifiable data" is defined in §3106.4(D) as:

- Information which can identify an individual including, but not limited to, name, birth date, place of birth, mother's maiden name, biometric records, Social Security number, official state- or government-issued driver license or identification number, alien registration number, government passport number, employer or taxpayer identification number or any other information that is linked or linkable to an individual, such as medical, educational, financial or employment information.

### **How is the personally identifiable data stored?**

- This information is shared on MSC's secured servers or in secured locations if in paper form when not in use.

### **With whom does MSC share the personally identifiable data?**

- MSC shares personally identifiable data only as allowed by law.
- Personally identifiable information (PII) is used in accordance with all applicable local, state, regional, or Federal laws and regulations. Any listed or unlisted PII is given to agencies as required by law or regulation; otherwise, PII is not given out without written permission of the student and/or employee identified by the PII. The only exception to the written permission rule for PII is the release of directory information.