

Apply for Services

Getting Started

We encourage students to contact us to engage in a discussion to identify and remove barriers in their academic experience.

1. Contact the ADA Intake Specialist to make an appointment to discuss the barriers you have experienced and/or anticipate and/or complete the [ADA Accommodation Intake Form](#)
2. Work with the staff member to determine accommodations that will reduce or remove those barriers. The process for determining accommodations is a collaborative one that may or may not require third-party documentation.
3. Collaborate with your professor regarding your accommodations.
4. Complete requests each semester as discussed in the initial meeting.
6. Follow up with the Intake Specialist if there are any questions or concerns about the services.

Requesting Accommodations and Services

- Each student should self-identify with the ADA Intake specialist at either location.
- Please make arrangements as early as possible to ensure timely assistance after enrollment at MSC.
- Keep in mind that on-campus housing requests 90 days' notice to determine necessary housing arrangements.

- Students will need to touch base every semester and update accommodation requests.

ADA Intake Specialists are Located at the following locations

MSC Tishomingo Testing Center

Located in Library Building room LS119 on Tishomingo Campus

Hours of operation: Monday-Friday, 7:30 a.m. – 4:00 p.m.

Phone: 580-387-7304

MSC Ardmore Testing Center

Located in room 228 on Ardmore Campus

Hours of operation: Monday-Friday, 8:00 a.m. – 5:00 p.m.

Phone: 580-319-0371

ADA Compliance Officer

Tracey Hickman, Dean of Learning and Student Success

Library Building room LS101F

Phone 580-387-7463

For either location email: ADA@mscok.edu