MURRAY STATE COLLEGE

Associate of Science in Business
Certificate in Administrative Accounting
2026-27 Completion Check

Name:	**Completed by:**
ID:	**Date:**

Certificate Information

This certificate will add value to the Business AS degree by demonstrating that earners have the fundamental accounting skills required for day-to-day business operations and a practical knowledge beyond basic accounting.

Certificate Requirements

Courses (12 Credits)	**Credits**	**Grade**	**Semester**	**Notes**
ACC-2013 Fundamentals of Financial Accounting	3			
ACC-2203 Fundamentals of Managerial Accounting	3			
BM-2723 Spreadsheet Applications	3			
ACC-2303 Computerized Accounting	3			

Substitutions must be approved by Program Chair

Total Credit Hours Required: 12

Min 2.0 GPA ☐