MURRAY STATE COLLEGE

Associate of Applied Science in Applied Technology
Medical Office Assistant Option
2025-26 Degree Check

Name:	Completed by:
ID:	Date:

General Education Requirements (18 Credits)	Credits	Grade	Semester	Notes
Communication (6 Credits)				
ENG 1113 English Composition I **or** ENG 1333 Applied Technical Writing	3			
BC 2113 Business Communications **or** COM 1233 Interpersonal Communication	3			
History and U.S. Government (6 Credits)				
HST 1483 US History to the Civil War **or** HST 1493 US History since the Civil War	3			
GVT 1113 American Federal Government	3			
Mathematics and Business (3 Credits)				
BM 1403 Business Math **or** MTH 1123 Technical Math	3			
Humanities (3 Credits)				
	3			
Student Success (1 Credit) For first-time freshmen				
COL 1211 Success Strategies	1			

Program Requirements (42 Credits)	Credits	Grade	Semester	Notes
Program Core (27 Credits) Prior learning assessment credit from technical occupation specialty courses or certifications				
ACC 2103 Fundamentals of Financial Accounting	3			
BM 1103 Introduction to Business	3			
ACC 1113 Introduction to Accounting	3			
BM 2613 Business Ethics	3			
BM 2013 Principles of Management	3			
BUS 2763 Professional Development	3			
BM 2513 Business Management Internship I	3			
BM 2723 Spreadsheet Applications	3			
BM 2023 Principles of Customer Service	3			
Program Electives (15 Credits) MSC technical occupation specialty courses or general education courses				
MOA 1113 Medical Terminology I	3			
MOA 1123 Coding for the Medical Office	3			
MOA 1213 Medical Law, Liability, and Ethics	3			
MOA 1233 Medical Terminology - Anatomy & Physiology	3			
MOA 2123 Medical Office Procedures	3			
MOA 1113 Medical Terminology I	3			

All substitutions must be approved by Program Chair

Total credit hours required: 60 ☐ **15 hours at MSC** ☐ **Min 2.0 GPA** ☐ **Min 18 hours in Gen Ed Core** ☐