

**Business Management - Certificate in Retail Leadership  
2024-25 Completion Check**

Name:	Completed by:			
ID:	Date:			
<b>Certificate Information</b>				
<p>The Retail Leadership Certificate offers students the opportunity to learn the skills needed to lead or manage in the retail industry. The certificate requirements include skills that are essential in careers as a customer service manager, unit manager, store manager/assistant manager, marketing associate, or merchandising associate.</p>				
<b>Certificate Requirements</b>				
<b>Courses (12 Credits)</b>	<b>Credits</b>	<b>Grade</b>	<b>Semester</b>	<b>Notes</b>
BM 2023 Principles of Customer Service	3			
BM 2613 Business Ethics	3			
BM 2103 Principles of Management	3			
BM 2043 Retail Management	3			
<b>Substitutions must be approved by Program Chair</b>				
<b>Total Credit Hours Required: 12</b>			Min 2.0 GPA <input type="checkbox"/>	