



High School Concurrent Enrollment Program

Eligible junior and senior high school students can enroll in concurrent classes at Murray State College while attending high school. General education courses are available via internet, Zoom, on the Tishomingo or Ardmore campus, and at other off-site locations. Please review the procedures and admission policies for high school concurrent student enrollment in the attached documentation to determine student eligibility.

Student Name _____ **High School** _____

MSC Student ID # _____ (7-digit ID, ex. 0123456)

Please carefully read and initial the following acknowledgements:

Parent / Student

COST

- _____ I understand that I am responsible for the purchase and expense of any textbooks, software, or other required course materials.
- _____ I understand that I will be responsible for all fees associated with my enrollment and any tuition costs that exceed the tuition waiver limit of 9 credits for juniors and 18 credits for seniors.
- _____ I understand that my account balance must be \$200 or less for the current semester and that all previous semesters must have a \$0 balance prior to registering for the next semester and I agree to pay all associated charges by the last day of the semester or prior to requesting an official transcript.

ATTENDANCE & GRADES

- _____ I understand that in order to continue enrollment as a high school concurrent student, a minimum 2.0 college GPA must be maintained.
- _____ I agree to adhere to the classroom and attendance policies outlined in each course syllabus.
- _____ I agree to notify my instructor, in advanced writing, of any school-related absences.
- _____ I understand that the instructor reserves the right to withdraw a student who is not adhering to the policies outlined in the course syllabus.
- _____ Failure to complete work, excessive absences, or stopping attendance and work during the first two weeks may result in my being dropped from the course.

WITHDRAWAL

- _____ I understand that course withdrawal can carry consequences for concurrent students. If the course is being taken for dual credit, it may affect high school graduation. Withdrawal may also affect federal, state, and Oklahoma's Promise financial aid eligibility.
- _____ I will consult with my high school counselor and/or principal prior to withdrawing from college courses. Failure to submit a withdrawal request in writing to the Registrar's Office by the date listed in the Academic Calendar may result in a grade of F in the course.

Please submit forms to:

Concurrent Coordinator
concurrent@mscok.edu
(580) 387-7203



High School Concurrent Student Admission Procedures

- Step 1:** Complete an online MSC Application for Admission at www.msco.edu. You will receive a confirmation email containing your student identification number and login information for Aggies Online, email, and Blackboard accounts.
- Step 2:** Complete the MSC Concurrent Enrollment Acknowledgement Form **and** Planning Form (initialed/signed by the student, parent/legal guardian, and high school counselor or principal).
- Step 3:** Return the signed forms along with an official high school transcript (with high school GPA calculated by high school) and ACT or SAT scores to concurrent@msco.edu.

Eligibility and Policy Information

TO BE ELIGIBLE FOR CONCURRENT ENROLLMENT, A HIGH SCHOOL JUNIOR or SENIOR MUST:

1. Have a **minimum composite score of 19** on the ACT/PreACT, a 990 on the SAT/PreSAT, or have a **high school non-weighted GPA of 3.0**. **ACT Composite super scores are not being used at this time.**
 2. Qualify for applicable subject area placement using any **one** of the following measures:
 - Minimum subject area sub score of 19 on the ACT/PreACT
 - Minimum section sub score of 480 in EBRW for English and reading placement or 530 in math for math placement on the SAT/PreACT.
 - Minimum Accuplacer score of 249 for reading placement, 263 for math placement, or 5 on the Writeplacer for English placement. Students may schedule to take the Accuplacer test at appointment.msco.edu/testing.
 - Course Placement Tool used by advisors to place students in appropriate course level using multiple measures.
- NOTE:** High school students may not enroll in zero-level courses designed to remove high school curricular deficiencies.
3. Be eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of their senior year, as stated by the high school principal or counselor.
 4. Have a workload of no more than the equivalent of 19 credit hours in a regular semester (1/2 high school unit equals 3 college semester credit hours) or 6 courses. Tech school programs count at 9 credit hours. Non-academic high school units are excluded from the workload calculation. Excess hours must be approved by MSC using the Overload Petition Form.
 5. Have the signed permission of the parent/legal guardian and high school counselor or principal.

Homeschooled Student Eligibility

1. Home schooled students and students from unaccredited high schools must have completed enough high school coursework to be equivalent to an individual who is classified as a junior/senior at an accredited high school.
2. Must meet admission and placement criteria using national ACT or SAT exam scores.

Cost & Tuition Waiver Program

Eligible students will receive a resident tuition waiver at the on-campus rate for the following:

- Juniors-up to 9 credit hours beginning the summer semester prior to the junior year.
- Seniors-up to 18 credit hours beginning the summer semester prior to the senior year.

Students are responsible for all fees. For more information on costs, refer to the Price of Attendance information located at www.msco.edu under About MSC, Consumer Information.

MSC does not automatically cancel a student's enrollment for nonpayment or nonattendance.



Concurrent Enrollment Planning Form

Student Name: _____ High School/Grade: _____

Semester: Fall Spring Summer School Year: _____
(Please use a separate form for each semester.)

Career Tech Yes No Total Concurrent Hours Permitted for semester

Student will be enrolled in the following high school courses this semester:

Course	Section	Instructor	8	16
			Week	Week
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Alternate selection:				
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

I grant permission to participate in concurrent enrollment at MSC and I certify that the student will be eligible to satisfy high school graduation requirements, including curricular requirements for college admission by spring of their senior year:

Signature: _____
Counselor/Principal Date Parent/Guardian Date

I authorize enrollment in the courses listed above and agree to the release of my college academic records to my high school and parent/guardian while I am a concurrent student:

Student Signature: _____ Date: _____