High School Concurrent Enrollment Program

Eligible junior and senior high school students can enroll in concurrent classes at Murray State College while attending high school. General education courses are available via Internet, ITV, on the Tishomingo campus, at the University Center of Southern Oklahoma, and at other off site locations. Please review the procedures and admission policies for high school concurrent student enrollment in the attached documentation to determine student eligibility. The following forms are mandatory for enrollment:

- Online Application for Admission (www.mscok.edu)
- Concurrent Enrollment Form With High School Administrator and Parent Signatures
- Enrollment Planning Form
- Official (National) ACT Scores
- Current High School Transcript

MSC High School Senior Tuition Waiver Program

Senior high school students who are eligible for concurrent enrollment will receive a resident tuition waiver for up to 6 credit hours of enrollment per semester. Tuition is waived at either the MSC Tishomingo campus rate or the UCSO Ardmore campus rate. Students are responsible for all fees and a $10 per semester student ID fee. Off campus and internet courses have tuition and fees combined. For more information on costs, refer to the Price of Attendance information located at www.mscok.edu under about MSC, consumer information.

MSC
Academic Advisement Center
Murray State College
One Murray Campus Tishomingo, OK 73460
580-387-7200

University Center of Southern OK
MSC Academic Advisement Center
611 Veterans Blvd
Ardmore, OK 73401
580-220-2858
Murray State College
Concurrent Enrollment Form

This is to certify that ________________________ Social Security No. ___________________

 Student’s Name

is classified as a high school student

 _______ Senior
Or _______ Junior

and is or will be enrolled in _______ courses of study for the _____ Summer, _____ Fall, _______ Spring semester at ________________________________ High School. List the high school courses here: _____________________________________________________________.

*** Student Section ***

As a concurrent student, I understand that during this provisional enrollment period, I must achieve a grade point average of 2.0 or above on a 4.0 scale to be considered in good academic standing and to be eligible for subsequent college enrollment.

Upon written request by an official of the above-named high school, I authorize release of my academic records to that high school.

_________________________  __________________________
Date  Signature of Student

*** Parent/Guardian Section ***

As the parent/legal guardian, I grant permission for the above-named student to enroll concurrently at Murray State College.

_________________________  __________________________
Date  Signature of Parent/Legal Guardian

*** High School Section ***

The above named student is eligible to satisfy requirements for high school graduation no later than the spring of his/her senior year. Attached is an official copy of the student’s high school transcript (with GPA calculated by high school) and National ACT (or SAT) scores.

I recommend the above-named student for concurrent enrollment at Murray State College.

_________________________  __________________________
Date  Signature of High School Counselor

_________________________  __________________________
Date  Signature of High School Principal

SEE ATTACHED FOR PROCEDURES AND POLICY………………………………………………………………………>
Murray State College
PROCEDURES FOR ADMISSION OF HIGH SCHOOL CONCURRENT STUDENTS

Step 1: Student must complete an online MSC Application for Admission. (www.mscok.edu)

Step 2: Student must complete a MSC Concurrent Enrollment Form signed by the student, parent/legal guardian, high school counselor and high school principal.

Step 3: Student must complete a MSC Enrollment Planning Form signed by the student.

Step 4: Student must submit an official high school transcript (with high school GPA calculated by high school) and National ACT (SAT) scores.

NOTE: (a) There is no secondary assessment for students who do not meet National ACT (or SAT) criteria. (b) Also, high school students may not enroll in zero-level courses designed to remove high school curricular deficiencies.

ELIGIBILITY & POLICY INFORMATION

Senior Student Eligibility

TO BE ELIGIBLE FOR CONCURRENT ENROLLMENT, A HIGH SCHOOL SENIOR MUST:

1. Have participated in the National American College Testing (ACT) program and scored a minimum composite of 19 or the equivalent on the Scholastic Aptitude Test (SAT) or have a high school GPA of 3.0.

2. If your ACT composite is not a 19 or higher you must have at least a 3.0 high school GPA and a sub-score of at least 19 in the appropriate subject area. For example:
   - 19 in the English ACT sub-score to enroll in English courses;
   - 19 in the Math ACT sub-score to enroll in math courses;
   - 19 in the Science ACT sub-score to enroll in science courses; and
   - 19 in the Reading sub-score area to enroll in other college courses

3. Be eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year, as stated by the high school principal.

4. Have a workload of no more than the equivalent of 19 credit hours in a regular semester (1/2 high school unit equals 3 college semester credit hours) or 6 courses. For example, if the student is enrolled in 4 high school classes, this is equivalent to 12 college hours and the student is limited to 7 college hours which is usually 2 classes. Excess hours must be approved by MSC using the Overload Petition Form.

5. Have the signed permission of the parent/legal guardian, signed recommendation of the high school counselor, and the signed permission of the high school principal.

Junior Student Eligibility

TO BE ELIGIBLE FOR CONCURRENT ENROLLMENT A HIGH SCHOOL JUNIOR MUST:

1. Have participated in the National American College Testing (ACT) program and scored a minimum composite of 21 or the equivalent on the Scholastic Aptitude Test (SAT) or have a high school GPA of 3.5.

2. If your ACT composite is not a 21 or higher you must have at least a 3.5 high school GPA and a sub-score of at least 19 in the appropriate subject area. For example:
   - 19 in the English ACT sub-score to enroll in English courses;
   - 19 in the Math ACT sub-score to enroll in math courses;
   - 19 in the Science ACT sub-score to enroll in science courses; and
   - 19 in the Reading sub-score area to enroll in other college courses

3. Be eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year, as stated by the high school principal.

4. Have a workload of no more than the equivalent of 19 credit hours in a regular semester (1/2 high school unit equals 3 college semester credit hours) or 6 courses. For example, if the student is enrolled in 4 high school classes, this is equivalent to 12 college hours and the student is limited to 7 college hours which is usually 2 classes. Excess hours must be approved by MSC using the Overload Petition Form.

5. Have the signed permission of the parent/legal guardian, signed recommendation of the high school counselor, and the signed permission of the high school principal.

NOTE: A student receiving home-school instruction is considered a senior at 17 years of age or older and a junior at 16 years of age. Their eligibility criteria are based only on ACT (or SAT) scores. High school GPA does not apply.
MURRAY STATE COLLEGE

ENROLLMENT PLANNING FORM

Social Security No. ___________________________   Student ID ___________________________

Student Name ______________________________________

Semester:  □ Fall    □ Spring    □ Summer    Year __________

Major ______________________________________

IMPORTANT NOTICE: Once enrolled, a student is responsible for the payment of all tuition and fees unless he/she officially withdraws from class(es) in person or in writing by the 10th day of a 16 week semester, 5th day of a summer semester or the 2nd day of a shorter term.

**MSC does not automatically cancel a student’s enrollment for nonpayment or nonattendance.**

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Total Hours _____

If on Financial Hold, student must report to the Business Office for clearance.

Advisor’s Signature  Date  Student’s Signature  Date
CONCURRENT HIGH SCHOOL STUDENTS
FORM TO RELEASE EDUCATION RECORDS TO
PARENTS/GUARDIANS AND TO HIGH SCHOOLS

(Submit this request to the Murray State College Registrar Office)

In accordance with the Federal Educational Rights & Privacy Act (FERPA), education records may be released to third parties with appropriate authorization.

As the concurrent high school student, I request that all pertinent education records be released to __________________________ High School and to my parents:

Name of Concurrent Student: __________________________
Student Social Security No.: __________________________
Student Signature: __________________________
    Date of Signature: __________________________

Parent/Guardian Authorization:

Name of Parent/Guardian: __________________________
Address of Parent/Guardian: __________________________

Phone No. of Parent/Guardian: __________________________
Parent/Guardian Signature: __________________________
    Date of Signature: __________________________

FERPA – Concurrent High School Students 10-29-2014