Murray State College Fire Safety Report  
FY 2013  
Submitted September 24, 2014

➢ FIRE STATISTICS

*Murray State College has had no fires during the past three calendar years.*

➢ FIRE SAFETY REPORT

There are no fire statistics to report for the three (3) most recent calendar years, for the Murray State College Campus.

➢ DESCRIPTION OF EACH HOUSING FACILITY FIRE SAFETY SYSTEM, INCLUDING THE FIRE SPRINKLER SYSTEM

Fire Safety Systems

McKee Hall-Simplex 2001 3080,

**Aggie Suites-Radionics D7024 and Reliable Sprinkler System**

This document intends to present a non-technical description/explanation of the components and operations of the fire alarm and related systems installed for the protection of persons, contents, and building structures in the on-campus student housing units, Aggie Suites and McKee Hall.

There is one fire alarm system installed in McKee Hall dormitory and one in the Aggie Suites apartments. Each system is a building-wide fire alarm system. Additionally, the Aggie Suites apartment units have built-in water sprinkler type suppression systems and McKee Hall has portable fire extinguishers.

The following is a brief explanation of the major components of the fire alarms and associated systems.

**Fire Suppression:**

The water sprinkler system in the Aggie Suites has heat sensitive nozzles on the ceilings throughout the buildings and in the external stairwells for the discharge of water for suppression of fires.

**Fire Extinguishers:**

There are fire extinguishers located throughout the first, second, and third floors of McKee Hall and in the basement of the building. These extinguishers are dry chemical A-B-C extinguishers which can be used on fires involving trash, wood, paper, liquids, grease, and electrical equipment.

Fire extinguishers are checked monthly by MSC Facilities Maintenance staff and annually by a contractor fire extinguisher service. The extinguishers are refilled or replaced as needed and hydro-tested on a regular schedule by a contracted fire protection service.

**Detectors:**

The Simplex fire alarm system has smoke detectors located on the ceilings in all common areas of McKee Hall. Each resident room in this facility is also equipped with independent ionization type smoke alarms.

The Aggie Suites fire alarm and suppression system uses both independent photoelectric smoke detectors located on the ceilings in each room and suppression system water flow detectors within the suppression system.
Pull Stations:
Simplex fire alarm system manual pull stations are located throughout all floors of McKee Hall, principally these units are located near exit doors and stairwell doors. The Simplex pull stations are colored red and are labeled “Fire Alarm” with instructions to “Pull Down” the handle of the station to manually activate this fire alarm system.

System Panels:
The main system panel for the Simplex fire alarm system in McKee Hall is located in the commons area of the first floor of the building and labeled “Simplex 2001 Fire Alarm Control” All Simplex system functions are located on this panel, including a readout panel which identifies the location of detectors and/or pull stations that have alarmed or have other problems. This Simplex panel is also used for all other operating and programming functions for this system.

The main system panel for the Radionics fire alarm system in the Aggie Suites is located in the central, first floor equipment closet, in the breeze way of building one and is labeled “Radionics D7024 Fire Alarm Control” All system functions are located in this panel, including a readout panel which identifies the detectors that have alarmed or have other problems. This panel is also used for all other operating and programming functions for this system.

Audible Alerts:
The Simplex fire alarm system and the Radionics fire alarm have separate audible equipment to alert persons in the building(s) when the system is alarming.

The Simplex fire alarm system has horns mounted on the walls throughout all of the common areas of McKee Hall.

The Radionics fire alarm system has alarm bells mounted on the north and south exterior walls of each of the three individual buildings.

➢ THE NUMBER OF FIRE DRILLS HELD DURING THE PREVIOUS CALENDAR YEAR
During the previous calendar year, Murray State College had two (2) fire drills, which were mandatory for each semester, January 20, 2013, and September 10, 2013. All evacuation procedures were followed.

➢ POLICIES OR RULES ON PORTABLE ELECTRICAL APPLIANCES, SMOKING, AND OPEN FLAMES

Excerpt from the Murray State College Student Handbook, Pages 10, 11, 13

Smoking/Tobacco

Murray State College is a Tobacco Free Campus. In accordance with MSC policy and procedures: In order to protect the health of students, faculty, and staff of MSC, and in order to maintain the appearance and attractiveness of the buildings on campus, tobacco is not allowed in any building or on the grounds of Murray State College.

Any policy violations will result in fines and/or suspension. Students will be notified of any change in tobacco use policy.

There is to be absolutely no tobacco use of any kind in Resident Housing.
Electrical Appliances

The following electrical appliances are allowed: clock, fan, personal computer, hair dryer, razor, iron, stereo, lamps, and small coffee makers. Due to fire and safety hazards, any type of grill, personal heaters, cooking stoves, rice cookers, hot plates, sun lamps, halogen lamps, electric blankets, incense are not permitted.

Candles/ Incense/Open Flames

Candles, decorative or scented, incense or potpourri pots are not allowed to be burned in the rooms. They will be confiscated and you will be fined. Continued violations will result in disciplinary action.

PROCEDURES FOR EVACUATION

In the event of an emergency or mandatory housing evacuation, all resident housing students will be notified by one or a combination of the following: 1) fire alarms, 2) bullhorn, 3) siren, and/or 4) Building Resident Assistants/Resident Housing Coordinator/MSC Police Department.

All residents are to calmly exit their respective buildings. Students housed in the MSC Aggie Suites are to meet N of the Suites on the fenced basketball courts and remain there until roll call is taken and every student has been accounted for; then students are to wait for further instructions as to where to go next. Students housed in McKee Hall are to meet in the parking lot W of McKee Hall and remain there until roll call is taken and every student has been accounted for; students are to wait for further instructions as to where to go next.

POLICIES REGARDING FIRE SAFETY EDUCATION AND TRAINING PROGRAMS PROVIDED TO STUDENTS AND EMPLOYEES, INCLUDING THE PROCEDURES STUDENTS AND EMPLOYEES SHOULD FOLLOW IN THE CASE OF A FIRE

Fire Safety Education Policy

In compliance with the Higher Education Opportunity Act of 2008, the Murray State College Police Department will publish information concerning student housing fire safety systems, fire drills, fire safety policies and, education and training programs.

Fire Safety Education and Training Programs

All members of the residence life staff receive fire safety training at the beginning of the academic year. All residence hall rooms are equipped with evacuation maps posted on or near the back of the door which indicate the safest and most direct exit routes from the room in the case of an emergency.

MSC staff participated in extensive emergency and fire evacuation training in 2013 and will continue to be trained in fire safety during the annual staff development. The 2013 training consisted of a tour of buildings on campus, how to evacuate and where to meet should the building be evacuated. The staff was also informed on how to evacuate students should the need arise to clear a building due to fire or other emergency.

FOR THE PURPOSES OF INCLUDING A FIRE IN THE STATISTICS, THE TITLES OF EACH PERSON OR ORGANIZATION TO WHICH STUDENTS AND EMPLOYEES SHOULD REPORT A FIRE

- Michaeelle Gray, Vice President for Student Affairs
- Sara Sherman, Director of College Auxiliary Services
- Sam Holt, Campus Police Chief