



# APPLICATION FOR GRADUATION

Return to: Registrar's Office; 1 Murray Campus, Tishomingo, OK: (580) 387-7234 – Registrar's Fax (580) 387-7239

**DIRECTIONS:** Please type or legibly print. Submit application to the Registrar's Office by the deadline to apply for graduation (**Summer Deadline – June 30; Fall Deadline – September 15; Spring Deadline – January 30**). If submitted after this deadline, your name may not be included in the commencement program or released to the newspaper.

**IMPORTANT INFORMATION:** It is the student's responsibility to insure that ALL official transcripts, course substitutions, and advisor approvals required are on file with the Registrar's Office prior to the last day of their graduating semester. Failure to do so will affect your graduation status. Candidates with required course work not completed by the last day of the graduating semester will be placed on the next graduation list. Graduates with incompletes or who are concurrently enrolled in another institution of higher education will also be placed on the next graduation list if a grade has not been posted and/or official transcripts are not on file within four weeks after the last day of the graduating semester.

Currently Enrolled:  Yes  No

Graduating Semester:  Summer \_\_\_\_\_  
 Fall \_\_\_\_\_  
 Spring \_\_\_\_\_

Campus:  Tishomingo  Ardmore

SSN: \_\_\_\_\_

Student ID: \_\_\_\_\_

Full-Name (Will appear on diploma and in the admission software exactly as written): \_\_\_\_\_  
First Middle Last

Complete Address: \_\_\_\_\_

Diploma and future mailings will be mailed to this address);  
Address City State Zip Code Country

Email Address: \_\_\_\_\_

Correspondence will be mailed electronically to this address and or your student email account

Day Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

I wish to apply for the following degree (Check One):

Associate in Arts (AA)  Associate in Science (AS)  Associate in Applied Science (AAS)

Major (Select from below list): \_\_\_\_\_

- |   |   |  |  |
|---|---|--|--|
| Agriculture – AS                          | Chemistry – AS                            | Criminal Justice – AS                      | Mathematics – AS                         |
| Agriculture Education – AS                | Child Development – AA                    | Elementary Education – AS                  | Nursing – AAS                            |
| Art – AA                                  | Child Development - AAS                   | English/Language Arts – AA                 | Occupational Therapy Assistant – AAS     |
| Arts and Science - AS                     | Computer Science – AS                     | Enterprise Development Business            | Physical Therapist Assistant – AAS       |
| Behavioral Science Psychology – AS        | Computer Information                      | Administration– AS                         | PreProfessional – AS                     |
| Behavioral Science Sociology – AS         | System-AS                                 | Enterprise Development General Studies– AS | PreProfessional Pharmacy – AS            |
| Business – AS                             | Communication &                           | Gunsmithing Technology – AAS               | PreProfessional Veterinary Medicine - AS |
| Business Management – AAS                 | Performance Studies-AA                    | Custom Gunsmithing - - AAS                 | Science – AS                             |
| Business Management Business Office       | Conservation and Wildlife Management – AS | Health Wellness & Human Performance AS     | Veterinary Technology – AAS              |
| Business Management Legal Assistant – AAS |   | History – AA                               |  |
| Business Management Medical Office        |   |  |  |

List all other colleges or universities previously attended: (It is the student's responsibility to insure that ALL official transcripts, course substitutions, and advisor approvals required are on file with the Registrar's Office prior to the last day of their graduating semester.)

Will you be participating in the Commencement Ceremony in May?  Yes  No

Are you a member of any honor society?  Yes  No If yes, please list organization: \_\_\_\_\_

Names of graduates, hometowns, majors and honor designations are routinely released to local newspapers and/or printed in the commencement program.

I approve this release of information.  Yes  No Please indicate your hometown: \_\_\_\_\_  
City State Country

I understand that graduation is dependent on the completion of all graduation requirements and that completing this form does not guarantee my approval for graduation for the term indicated. I understand that a graduation fee of \$40.00 will be charged regardless of whether I choose to participate in commencement ceremonies. Further, I understand that my student account balance must be cleared and all holds must be removed prior to receiving my diploma.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only:

Approve Retention GPA \_\_\_\_\_ Degree Cleared \_\_\_\_\_ Degree Posted \_\_\_\_\_ Honors \_\_\_\_\_  
Deny Reason for Denial \_\_\_\_\_ Deficiency Corrected \_\_\_\_\_  
Deficiency Letter Sent \_\_\_\_\_ Business Office Hold Letter Sent \_\_\_\_\_ Diploma Mailed \_\_\_\_\_