

MURRAY

STATE COLLEGE

High School Concurrent Enrollment Program

Eligible junior and senior high school students can enroll in concurrent classes at Murray State College while attending high school. General education courses are available via Internet, ITV, on the Tishomingo campus, at the University Center of Southern Oklahoma, and at other off site locations. Please review the procedures and admission policies for high school concurrent student enrollment in the attached documentation to determine student eligibility. The following forms are mandatory for enrollment:

- Online Application for Admission (www.msco.edu)
- Concurrent Enrollment Form With High School Administrator and Parent Signatures
- Enrollment Planning Form
- Official (National) ACT Scores
- Current High School Transcript

MSC High School Senior Tuition Waiver Program

Senior high school students who are eligible for concurrent enrollment will receive a resident tuition waiver for up to 6 credit hours of enrollment per semester. Tuition is waived at either the MSC Tishomingo campus rate or the UCSO Ardmore campus rate. Students are responsible for all fees and a \$10 per semester student ID fee. Off campus and internet courses have tuition and fees combined. For more information on costs, refer to the Price of Attendance information located at www.msco.edu under about MSC, consumer information.

MSC

Registration & Admission Office
Murray State College
One Murray Campus Tishomingo, OK 73460
580-387-7233 or 387-7232
Fax: 580-387-7239

University Center of Southern OK

MSC Academic Advisement Center
611 Veterans Blvd
Ardmore, OK 73401
580-220-2858



Concurrent Enrollment Program Recommendation Form

Before concurrent students may be admitted to Murray State College, this Concurrent Enrollment Program Recommendation Form, an online MSC application for admission, National ACT/SAT scores and an official high school transcript must be submitted by mail, email or fax to the MSC Registrar Office.

STUDENT NAME _____
(Last) (First) (Middle)

Student Telephone Number Home: () _____ **Cell** () _____

HIGH SCHOOL _____ **DATE OF BIRTH** _____

CAREER TECH Yes NO **CAREER TECH HOURS**

SEMESTER THAT YOU WISH TO ENROLL IN AT MURRAY STATE COLLEGE
(Indicate One) Fall _____ Spring _____ Summer _____

PARENT/COUNSELOR/PRINCIPAL APPROVAL AND RECOMMENDATION

I HAVE EXAMINED THE ACADEMIC RECORDS OF _____

and certify the following information pertaining to the student:

CLASSIFICATION: Junior Senior

DATE OF EXPECTED HIGH SCHOOL GRADUATION _____

THIS STUDENT WILL BE ENROLLED IN THE FOLLOWING HIGH SCHOOL COURSES FOR THE TERM SPECIFIED ABOVE:

_____	_____
_____	_____
_____	_____

I recommend that this student be permitted to enroll in a maximum of semester hours at Murray State College for the term indicated above. This student's enrollment at MSC and high school will not exceed 19 semester hours for the fall or spring semester or 9 semester hours for summer. An MSC overload petition must be approved to exceed these hours.

Student Signature (Date)

Parent Signature (Date)

Counselor Signature (Date)

Principal Signature (Date)

Please return this completed form to the Murray State College Admissions Office, One Murray Campus, SS 109, Tishomingo, Oklahoma 73460 or fax to 580-387-7239.

Murray State College

PROCEDURES FOR ADMISSION OF HIGH SCHOOL CONCURRENT STUDENTS

Step 1: Student must complete an online MSC Application for Admission. (www.msco.k.edu)

Step 2: Student must complete a MSC Concurrent Enrollment Form signed by the student, parent/legal guardian, high school counselor and high school principal.

Step 3: Student must complete a MSC Enrollment Planning Form signed by the student.

Step 4: Student must submit an official high school transcript (with high school GPA calculated by high school) and National ACT (SAT) scores.

- NOTE:**
- (a) There is **no** secondary assessment for students who do not meet National ACT (or SAT) criteria.
 - (b) Also, high school students may not enroll in zero-level courses designed to remove high school curricular deficiencies.

ELIGIBILITY & POLICY INFORMATION

Senior Student Eligibility

TO BE ELIGIBLE FOR CONCURRENT ENROLLMENT, A HIGH SCHOOL SENIOR MUST:

1. Have participated in the National American College Testing (ACT) program and scored a **minimum composite of 19** or the equivalent on the Scholastic Aptitude Test (SAT) or have a **high school GPA of 3.0**.
2. If your ACT composite is not a 19 or higher you must have at least a 3.0 high school GPA and a sub-score of at least 19 in the appropriate subject area. For example:
 - 19 in the English ACT subscore to enroll in English courses;
 - 19 in the Math ACT subscore to enroll in math courses;
 - 19 in the Science ACT subscore to enroll in science courses; and
 - 19 in the Reading subscore area to enroll in other college courses
3. Be eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year, as stated by the high school principal.
4. Have a workload of no more than the equivalent of 19 credit hours in a regular semester (1/2 high school unit equals 3 college semester credit hours) or 6 courses. For example, if the student is enrolled in 4 high school classes, this is equivalent to 12 college hours and the student is limited to 7 college hours which is usually 2 classes. Excess hours must be approved by MSC using the Overload Petition Form.
5. Have the signed permission of the parent/legal guardian, signed recommendation of the high school counselor, and the signed permission of the high school principal.

Junior Student Eligibility

TO BE ELIGIBLE FOR CONCURRENT ENROLLMENT A HIGH SCHOOL JUNIOR MUST:

1. Have participated in the National American College Testing (ACT) program and scored a **minimum composite of 21** or the equivalent on the Scholastic Aptitude Test (SAT) or have a **high school GPA of 3.5**.
2. If your ACT composite is not a 21 or higher you must have at least a 3.5 high school GPA and a sub-score of at least 19 in the appropriate subject area. For example:
 - 19 in the English ACT subscore to enroll in English courses;
 - 19 in the Math ACT subscore to enroll in math courses;
 - 19 in the Science ACT subscore to enroll in science courses; and
 - 19 in the Reading subscore area to enroll in other college courses
3. Be eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year, as stated by the high school principal.
4. Have a workload of no more than the equivalent of 19 credit hours in a regular semester (1/2 high school unit equals 3 college semester credit hours) or 6 courses. For example, if the student is enrolled in 4 high school classes, this is equivalent to 12 college hours and the student is limited to 7 college hours which is usually 2 classes. Excess hours must be approved by MSC using the Overload Petition Form.
5. Have the signed permission of the parent/legal guardian, signed recommendation of the high school counselor, and the signed permission of the high school principal.

<p>NOTE: A student receiving home-school instruction is considered a senior at 17 years of age or older and a junior at 16 years of age. Their eligibility criteria are based only on ACT (or SAT) scores. High school GPA does not apply.</p>

MURRAY STATE COLLEGE

ENROLLMENT PLANNING FORM

Social Security No. _____ Student ID _____

Student Name _____

Student Telephone Number: Home () _____ Cell: () _____

Semester: Fall Spring Summer Year _____

Major _____

IMPORTANT NOTICE: Once enrolled, a student is responsible for the payment of all tuition and fees unless he/she officially withdraws from class(es) in person or in writing by the 10th day of a 16 week semester, 5th day of a summer semester or the 2nd day of a shorter term.

MSC does not automatically cancel a student's enrollment for nonpayment or nonattendance.

Course Prefix & No.	Section No.	Credit Hrs	Course Name	Class Time	M	T	W	R	F	Room No.	Instructor

Total Hours _____

If on Financial Hold, student must report to the Business Office for clearance.

Advisor's Signature Date

Student's Signature Date

MURRAY

STATE COLLEGE

One Murray Campus
Tishomingo, OK 73460
Phone No.: 580-387-7234, FAX No.: 580-387-7229

CONCURRENT HIGH SCHOOL STUDENTS FORM TO RELEASE EDUCATION RECORDS TO PARENTS/GUARDIANS AND TO HIGH SCHOOLS

(Submit this request to the Murray State College Registrar Office)

In accordance with the Federal Educational Rights & Privacy Act (FERPA), education records may be released to third parties with appropriate authorization.

As the concurrent high school student, I request that all pertinent education records be released to _____ High School and to my parents:

Name of Concurrent Student: _____

Student Social Security No: _____

Student Signature: _____

Date of Signature: _____

Parent/Guardian Authorization:

Name of Parent/Guardian: _____

Address of Parent/Guardian: _____

Phone No. of Parent/Guardian: _____

Parent/Guardian Signature: _____

Date of Signature: _____