MINUTES

The Board of Regents of Murray State College (met in a special session beginning at 4:00 p.m. on this date in the third floor meeting room at the Artesian Hotel and Spa. A quorum was present, and notice of the meeting and its agenda were given and posted prior to the meeting as required by law.

MEMBERS PRESENT:
Dr. Kay Helms, Chair
Adisha Chapman, Vice Chair
Peggy Shaffer, Secretary
Frank Johnson
Dr. Ron Austin
Allen Benson
Shari Williams

MEMBERS ABSENT: None

OTHERS PRESENT:
Joy McDaniel, President
Michaelle Gray, Vice President of Student Affairs
Dr. Roger Stacy, Vice President of Academic Affairs
Dennis Westman, Vice President of Finance and Administration
Shawn Wakefield, Assistant Vice-President of Institutional Effectiveness
Becky Henthorn, Assistant Vice President of Learning and Student Success
Gary Cook, Assistant Vice President of Facilities
Dr. Brenda Stacy, Murray State College Foundation Executive Director
Malynda Cobb, Executive Assistant to the President/Board

MINUTES

I. Discussion Agenda – Helms

A. Discussion: Board Calendar - President Joy McDaniel presented the board with the 2013-2014 Annual MSC Board Items for Agendas for planning purposes for board meetings. (please see the attached Annual MSC Board Items for Agendas)

B. Discussion: Timing and Content of Board Agenda – Regent Kay Helms lead discussion regarding the content of board materials included in the board packet and the timeline suggested in receiving the packet before each board meeting.

C. Discussion: Institutional Effectiveness – Shawn Wakefield reported on the following items:
   a. Enrollment Statistics and Trends (see attached exhibit 2)
   b. Student Satisfaction Survey (see attached exhibit 3)
   c. Employee Satisfaction Survey (see attached exhibit 4)
   d. Graduates by year (see attached exhibit 5)

D. Discussion: Marketing/Recruitment – Michaelle Gray presented a report for Marketing and Student Recruitment Best Practices(see attached exhibit 6)
E. **Discussion – Strategic Plan Review** – Dr. Brenda Stacy gave and overview and update of our Strategic Plan and Goals. (see attached exhibit 7) Also reported on was a mission statement review. (see attached exhibit 8)

F. **Discussion – Board Budget Priorities** – Dennis Westman reported on historical data for board budget priorities and methods for future planning and development for FY2015 (Please see attached exhibit 9)

G. **Discussion: Academic Affairs and Programs** – Dr. Roger Stacy reported on the following items:
   a. Associative Degree Program Summary (see attached exhibit 10)
   b. Cooperative Agreement AAS Graphic Design (see attached exhibit 11)
   c. Cooperative Agreement AAS Web Producer (see attached exhibit 12)
   d. 2+2 Agreement with ECU (see attached exhibit 13)
   e. 2+2 Agreement with SOSU (see attached exhibit 14)

H. **Discussion – Higher Learning Commission Update** – Becky Henthorn presented the board with a copy of the self-study draft, and gave an overview of the remaining timeline before the Higher Learning Commission Accreditation visit in February, 2014 (Please see attached exhibit 15)

I. **Discussion – Safety and Security Update** – Michaelle Gray presented the board with MSC Emergency Operating procedures. Discussion was led regarding recent campus threats and how the plan was implemented. (Please see attached exhibit 16)

J. **Discussion – Organizational Changes** – President Joy McDaniel presented the board with the most recent copy of the MSC organizational chart and reported on departmental changes. (Please see attached exhibit 17)

K. **Discussion – Board Expectations** – President Joy McDaniel opened the floor for discussion regarding expectations of the President from the Board. President McDaniel also presented the board with the President’s Office Strategic Plan. (Please see attached exhibit 18)

J. **ADJOURNMENT – Helms.** Regent Helms adjourned the meeting at 8:24 p.m.

BOARD OF REGENTS OF MURRAY STATE COLLEGE

________________________________________________

Board Chair

ATTEST:

_________________________________________

Board Secretary