BOARD OF REGENTS OF MURRAY STATE COLLEGE
One Murray Campus
Tishomingo, Oklahoma 73460

REGULAR MEETING – August 21, 2012, 7:00 pm

MINUTES

The Board of Regents of Murray State College (MSC) met in a regular session beginning at 7:00 pm on this date in the Faculty Lounge of the Paul J Park Student Services Center Building. A quorum was present, and notice of the meeting and its agenda were given and posted prior to the meeting as required by law.

MEMBERS PRESENT:
Allen Benson, Chair
Roger Clark, Vice Chair
Shari Williams, Secretary
Frank Johnson
Dr. Kay Helms
Adisha Chapman

MEMBERS ABSENT:
Peggy Shaffer

OTHERS PRESENT:
Joy McDaniel, President
Michaelle Gray, Vice President of Student Affairs
Dr. Roger Stacy, Vice President of Academic Affairs
Gary Cook, Assistant Vice President of Facilities
Becky Henthorn, Assistant Vice President of Learning and Student Success
Lynette Kirk, Assistant Vice President of Enrollment Management
Dr. Brenda Stacy, Murray State College Foundation Executive Director
Malynda Cobb, Executive Assistant to the President/Board
Erin Knight, Public Information Officer
Joe Pat Hughes, Human Resources Director
Sharon Burris, Faculty Assembly Chair
Shawn Wakefield Professional Assembly Chair
Judy Rowland, Classified Assembly Vice-Chair
Michael Burrell

MINUTES

I. MSC BOARD MEETING - CALL TO ORDER and ROLL CALL – Benson

II. PUBLIC COMMENT ON AGENDA/ NON-AGENDA ITEMS – Benson

III. Action Agenda – Benson

A. Discussion/Action: Request approval of minutes from the June 19\textsuperscript{th}, 2012 regular meeting and the July 17\textsuperscript{th}, 2012 board retreat of the Murray State College Board of Regents. (see attached exhibit 1)

B. Motion: Regent Helms moved to Approve the minutes from the June 19\textsuperscript{th}, 2012 regular meeting and the July 17\textsuperscript{th}, 2012 board retreat of the Murray State College Board of Regents. Regent Chapman seconded and the motion carried with the following roll call vote: AYE: Benson, Clark, Johnson, Helms, Chapman, Williams ; NAY: None; ABSTAIN: None.
C. **Discussion/Action:** Request approval of Board Policy Change – Tobacco Free (see attached exhibit 2)
   **Motion:** Regent Clark moved to approve the Board Policy change – Tobacco Free as presented. Regent Johnson seconded and the motion carried with the following roll call vote: AYE: Benson, Clark, Johnson, Helms, Chapman, Williams; NAY: None; ABSTAIN: None.

D. **Discussion/Action:** Request approval of the FY2014 Budget Priorities (see attached exhibit 3)
   **Motion:** Regent Clark moved to approve the FY2014 Budget Priorities as presented. Regent Williams seconded and the motion carried with the following roll call vote: AYE: Benson, Clark, Johnson, Helms, Chapman, Williams; NAY: None; ABSTAIN: None.

E. **Discussion/Action:** Request approval/ratification of purchases/payments. (see attached exhibit 4)

Discussion was led by Dennis Westman regarding upcoming purchases including
   - Data Center Upgrade
     needed to replace outdate equipment
   - Administrative Software
     software purchases for the upgrade to POISE
   - Anatomy and Physiology Lab Computer Systems
     BioPac Computer systems used for NASNTI Grant

   **Motion:** Regent Helms moved to approve/ratify the purchases/payments as presented. Regent Chapman seconded and the motion carried with the following roll call vote: AYE: Benson, Clark, Johnson, Helms, Chapman, Williams; NAY: None; ABSTAIN: None.

F. **Discussion/Action:** Request acceptance of Internal Audit Report for FY2012. (see attached exhibit 5)

Discussion was led by Dennis Westman providing a brief overview of the minimal issues found with the recent internal audit. He informed the board that training will be provided to include the following areas:
   1. How to map and claim vicinity miles vs. regular miles
   2. How to deal with cash on hand including record keeping and depositing.
   3. General ledger counters reconciliations.

   **Motion:** Regent Clark moved to approve the internal audit report for fy2012 as presented. Regent Johnson seconded and the motion carried with the following roll call vote: AYE: Benson, Clark, Johnson, Helms, Chapman, Williams; NAY: None; ABSTAIN: None.

IV. REPORTS –
   A. Chairman’s Report – Benson
      - Excited for the year. Best is yet to come.
   B. President’s Report – McDaniel(see attached President’s Report)
      - Sharon Burris provided an anthology of works by students and staff to the Board of Regents.
      - Summary of Initiatives and Accomplishments
        Presented by:
        Dr. Roger Stacy, Vice President for Academic Affairs
        Michaelle Gray, Vice President for Student Affairs
Lynette Kirk, Asst Vice President for Enrollment Management
Dennis Westman, Asst Vice President for Administrative Services

- Overview of Student and Employee Satisfaction Surveys
  Presented by: Shawn Wakefield, Institutional Research
- Distribution of new faculty list.
- Invitation to Convocation Ceremonies
- Update on Campus Events
- Invitation to President’s 18th Annual Golf Tournament
- Update on Early Enrollment Report
- Update on REP annual conference

C. Financial Report – Westman (see attached exhibit 6)
- Reported on Revolving Funds Receipt as of June, 2012.
- Reported on Revolving Funds Receipt as of July, 2012.
- Reported on Auxiliary Enterprise Cash Balance

V. NEW BUSINESS, if needed. “New business” is defined by 25 O.S. § 311.A.9. as “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” the agenda.

VI. EXECUTIVE SESSION – Benson – Pursuant to 25 O.S. §307.B.1., the Board, upon recorded vote by a majority of a quorum of the members present, may hold an Executive Session for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee; and Pursuant to 25 O.S. §307.B.4., the Board, upon recorded vote by a majority of a quorum of the members present, may hold an Executive Session for confidential communications between a public body and its attorneys concerning pending investigation, claims or actions; and pursuant to Title 25, Oklahoma Statutes.

G. DISCUSSION/ACTION: Discuss and Vote Whether to Enter Executive Session.
Motion: Regent Clark moved to enter into executive session at 7:58 p.m. Regent Chapman seconded and the motion carried with the following roll call vote: AYE: Benson, Clark, Johnson, Helms, Chapman, Williams; NAY: None; ABSTAIN: None.

EXECUTIVE SESSION – Benson
1. Discussion on employment matters related to Tammy Burchfield.
2. Discussion on employment matters related to Jeri Coble.
3. Discussion on employment matters related to Ginger Cothran.
4. Discussion on employment matters related to Zack Crabtree.
5. Discussion on employment matters related to Traci Cummings
6. Discussion on employment matters related to Paula Dean.
7. Discussion on employment matters related to Renita Douglass.
9. Discussion on employment matters related to Becky Henhour
10. Discussion on employment matters related to Marvin Leeper.
11. Discussion on employment matters related to Genna Martin.
13. Discussion on employment matters related to Jess Olson.
14. Discussion on employment matters related to Steven Pinion.
15. Discussion on employment matters related to Becky Jacobs-Pollez.
17. Discussion on employment matters related to Joe Brent Shaw.
18. Discussion on employment matters related to Sara Sherman.
19. Discussion on employment matters related to Christy Uzzel.

**H. DISCUSSION/ACTION** – Discuss and Vote to Return From Executive Session.

*Motion:* Regents Helms moved to re-enter into open session at 8:32 p.m. Regent Clark seconded and the motion carried with the following roll call vote: AYE: Benson, Clark, Johnson, Helms, Chapman, Williams; NAY: None; ABSTAIN: None.

**J. ADJOURNMENT** – Benson. Regent Benson adjourned the meeting at 8:35 p.m.

BOARD OF REGENTS OF MURRAY STATE COLLEGE

________________________________________
Board Chair

ATTEST:

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Board Secretary