

2018-2019 DEPENDENT VERIFICATION WORKSHEET

RETURN FORM TO: Murray State College One Murray Campus Tishomingo, OK 73460 Email: mscfao@mscok.edu	A. Student Information Last name _____ First name _____ M.I. _____ Phone number (include area code): _____ Birthdate _____ Social Security #: _____ Student ID #: _____
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Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before disbursing Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent, whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to the financial aid office. We may ask for additional information, if necessary, for clarification. If you have questions about verification, contact the financial aid office as soon as possible so that your financial aid will not be delayed. If needed, MSC will submit corrections electronically to the Department of Education. Once you submit the requested documents, please do not make any corrections to your FAFSA unless you are instructed to do so by the MSC Financial Aid Office.

B. Household Information

List the people that your parent(s) will support between July 1, 2018 and June 30, 2019. Include:

- Yourself, your parent/stepparent(s), and your parent(s) dependent children (if your parent(s) provide more than half of the child's support, or if they would be required to give parental information when applying for federal aid). Include other people as part of your family **ONLY** if they lived with your parent(s) and got more than half of their support from your parent(s) at the time you completed your student aid application **AND** will continue to get more than half their support from July 1, 2018 through June 30, 2019. Any parent who lives in the household with the student is required to provide all information on the FAFSA, regardless of marital status.

Write the names of ALL household members. Also write in the name of the college for any family member, excluding your parents, who will be attending college, at least half-time between July 1, 2018 through June 30, 2019, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	University/College	Enrolled at least Half-time
John Smith (example)	18	SELF	Murray State	YES

C. Income Information- If you and/or your parent(s) did not use the IRS data retrieval option on the FAFSA, please submit a copy of yours and/or your parent(s) Federal IRS Tax Return Transcript, which can be obtained from the IRS by calling 800-908-9946 or requesting it online at www.irs.gov/individuals/get-transcript.

Important Note: If the student or parent(s) filed, or will file an Amended 2016 IRS tax return, please contact your financial aid administrator before completing this section.

Parent’s Income Information-Please check one:

- Parent filed a 2016 Federal Income Tax Return.
- Parent was not employed and had no income from work in 2016. **Must provide Verification of Non-Filing Letter from IRS.**
- Parent was employed in 2016 and did not file taxes, and is not required to file a tax return. Please complete table below. You are required to attach copies of all 2016 W-2 forms if not filing a federal tax return. List every employer even if they did not issue a W-2 form. **Must provide Verification of Non-Filing Letter from IRS.**

Parent’s Employer(s) or Source(s)	IRS W-2 Provided?	2016 Amount Earned
<i>(Example) ABC’s Body Shop</i>	<i>Yes</i>	<i>\$2000</i>

If more space is needed, please provide a separate page with the student’s name and ID number at the top.

Student’s Income Information-Please check one:

- Student filed a 2016 Federal Income Tax Return.
- Student was not employed and had no income from work in 2016. **Independent Students ONLY must provide Verification of Non-Filing Letter from IRS.**
- Student was employed in 2016 and did not file taxes, and is not required to file a tax return. Please complete table below. You are required to attach copies of all 2016 W-2 forms if not filing a federal tax return. List every employer even if they did not issue a W-2 form. **Independent students ONLY must provide Verification of Non-Filing Letter from IRS.**

Student’s Employer(s) or Source(s)	IRS W-2 Provided?	2016 Amount Earned
<i>(Example) Dr. Bill Jones</i>	<i>Yes</i>	<i>\$500</i>

If more space is needed, please provide a separate page with the student’s name and ID number at the top.

Certifications and Signatures

Each person signing below certifies that all of the information Reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____ Date

_____ Date